



Dear Valued Clients,

Notice of Change/Importance notice regarding Business Banking Company Cheque Book Issuance Fee and the Update on default cheque book pages

To reduce paper usage and protect our environment, with effect from 2 April 2024 (“**Effective Date**”), Company Cheque Book Issuance Fee (“**Fee**”) will be charged upon each cheque book issuance. The Fee shall be applicable to all types of company cheque books issued for Business Banking clients and directly debited from the relevant current accounts upon each check book order. This Fee shall also be updated in “Service Charges - An easy guide to banking fees” (“**Guide**”). In addition, the default cheque book pages will be changed from 60 pages to 30 pages per book for all new cheque book issuances.

Details of Company Cheque Book Issuance Fee for Business Banking clients to be included in the Guide:

	Charges
Company Cheque Book Issuance (for Business Banking Client only) <ul style="list-style-type: none">• HKD• USD• RMB	HKD50 per currency per book

You may visit any of our branches or visit our website at sc.com/hk to obtain a copy of the revised Guide on or after the Effective Date.

We value our relationship. If you retain or continue your banking relationship with us after the Effective Date, that means you accept the above changes. If you do not wish to accept the above changes, please refer to the applicable terms and conditions and let us know, we may be unable to provide (or continue to provide) products or services to you.

If there is any inconsistency or conflict between the English and Chinese versions, the English version shall apply and prevail.

Yours faithfully,
Standard Chartered Bank (Hong Kong) Limited
February 2024



親愛的客戶：

中小企業公司支票簿申請費用及支票簿頁數更改通知

為減少紙張使用及保護環境，由2024年4月2日起（「生效日」），公司支票簿申請費用（「費用」）將會按每本公司支票簿收取。該費用適用於任何發行予中小企業客戶的公司支票簿，並將會按其申請從相關往來戶口直接扣除。此費用亦將會納入修訂後的「服務收費 - 銀行服務收費一覽表」（「指引」）。此外，每本支票簿頁數將由60頁更改至30頁。

中小企業客戶公司支票簿申請費用將會納入新修訂的指引，概要如下：

	費用
公司支票簿申請費用（只適用於中小企業客戶） <ul style="list-style-type: none">港幣美金人民幣	每本50港元

您可於生效日起到任何本行分行或本行網站sc.com/hk索取新修訂的指引。

我們非常重視與您的夥伴關係，若閣下於生效日期後保持或繼續與本行的銀行業務關係，則上述變更將對閣下具有約束力。若閣下不願接受上述變更，請參閱相關之條款及細則並告知本行，但本行可能無法繼續為閣下提供服務。

中英文版之內容如有歧義，概以英文版為準。

渣打銀行(香港)有限公司 謹啟
2024年2月