



## Payment eAdvice setup form 付款電子通知書設置表格

Please complete this form and submit it to:

Email: cashops.sf@sc.com

Subject: eAdvice setup/<Client name>

Note: All fields under sections 1 and 2 are mandatory. Please complete all fields of the section(s) that you require.

請填寫此表格並電郵至：

電子郵件：cashops.sf@sc.com

主題：eAdvice setup/<客戶公司名稱>

注意：第 1 部分和第 2 部分中的所有欄位均為必填欄位。請填寫您需要的部分的所有欄位。

To : Standard Chartered Bank (Hong Kong) Limited ("Bank")

致：渣打銀行(香港)有限公司(「銀行」)

Date as of

日期

From

來自

(the "Client" or "I/We")

(「客人」或「我/我們」)

### Section 1: Request to ADD Payment eAdvice Setup Email Address 要求新增收取付款電子通知書的電郵地址

S2B Group ID (Mandatory to clients with Straight2Bank only)

S2B 群組ID (Straight2Bank客戶必須填寫)

Transaction channel

交易渠道

☐

both S2B and Branch

經S2B及分行

☐

via S2B

經S2B

☐

via Branch

經分行

Note: In respect of BT transactions, eAdvice will only be available for debit transactions. No eAdvice will be available for BT credit transactions.

備註：就同一系統轉賬(BT)交易，電子通知書僅適用於扣帳(Debit)交易。同一系統轉賬(BT)收帳(Credit)交易不提供電子通知書。

No. 號碼	Account number 戶口號碼	eAdvice required for (Default as Both if not specified) 電子通知書選項 (如果不指定，預設為所有)	Product (Default as Both if not specified) 產品 (如果不指定，預設為所有)	Email address (Use comma to separate multiple email addresses) 電郵地址 (使用逗號分隔多個電郵地址)
1		<input type="checkbox"/> Both 所有 <input type="checkbox"/> Credit 收帳 <input type="checkbox"/> Debit 扣帳	<input type="checkbox"/> All 所有 <input type="checkbox"/> BT 同一系統轉賬 <input type="checkbox"/> RTGS 即時支付結算系統 <input type="checkbox"/> TT 電匯	
2		<input type="checkbox"/> Both 所有 <input type="checkbox"/> Credit 收帳 <input type="checkbox"/> Debit 扣帳	<input type="checkbox"/> All 所有 <input type="checkbox"/> BT 同一系統轉賬 <input type="checkbox"/> RTGS 即時支付結算系統 <input type="checkbox"/> TT 電匯	
3		<input type="checkbox"/> Both 所有 <input type="checkbox"/> Credit 收帳 <input type="checkbox"/> Debit 扣帳	<input type="checkbox"/> All 所有 <input type="checkbox"/> BT 同一系統轉賬 <input type="checkbox"/> RTGS 即時支付結算系統 <input type="checkbox"/> TT 電匯	
4		<input type="checkbox"/> Both 所有 <input type="checkbox"/> Credit 收帳 <input type="checkbox"/> Debit 扣帳	<input type="checkbox"/> All 所有 <input type="checkbox"/> BT 同一系統轉賬 <input type="checkbox"/> RTGS 即時支付結算系統 <input type="checkbox"/> TT 電匯	
5		<input type="checkbox"/> Both 所有 <input type="checkbox"/> Credit 收帳 <input type="checkbox"/> Debit 扣帳	<input type="checkbox"/> All 所有 <input type="checkbox"/> BT 同一系統轉賬 <input type="checkbox"/> RTGS 即時支付結算系統 <input type="checkbox"/> TT 電匯	

**Section 2: Request to Remove Payment eAdvice Recipient Email Address 要求刪除收取付款電子通知書的電郵地址**

Note 備註：

- If no instruction is given under "Transaction channel" or "Account number", all current setup of eAdvice service associated with the indicated email address will be removed in its entirety.  
如未提供交易渠道或戶口號碼，指定電郵地址的所有設置會被刪除。
- If you only want to remove certain transaction type (i.e. credit or debit) or product (i.e. BT, RTGS or TT) from the current setup of eAdvice service associated with the indicated email address, please indicate in the empty area under this section.  
如想只為指定電郵地址刪除某些交易類型（即收帳或扣帳）或產品（即同一系統轉賬、即時支付結算系統或電匯），請在此部分之空白處中註明。

Transaction channel  
交易渠道☐ both S2B and Branch  
經S2B及分行☐ via S2B  
經S2B☐ via Branch  
經分行

No. 號碼	Account number (Mention "ALL" if required) 戶口號碼 (如有需要請提及「全部戶口」)	Email address (Use comma to separate multiple email addresses) 電郵地址 (使用逗號分隔多個電郵地址)
1		
2		
3		
4		
5		

I/We request the Bank to set up the service(s) as indicated above with the email address(es) indicated above solely used for receiving eAdvice with no other purpose. 本人/我們要求銀行設定上述服務，上述電郵地址僅用於接收電子通知書，不得用於其他目的。

I/We acknowledge that the use of the service(s) will be governed by the Bank's standard terms and conditions. Also, I/we confirm all information made or given to the Bank in connection with this eAdvice Setup Form is true and accurate. If any incorrect, incomplete or misleading information has been provided by me/us in connection with this request, the Bank may reject this request. The Bank shall not be liable for any direct or indirect losses arising from or related to any untrue or inaccurate information provided herein.

本人/我們確認服務的使用將受銀行標準條款及細則約束。此外，本人/我們確認向銀行提供與本電子通知書設定表格相關的所有資訊均真實且準確。如果本人/我們提供了與此請求相關的任何不正確、不完整或誤導性訊息，銀行可能會拒絕此請求。對於此處提供的任何不真實或不準確資訊而引起的或與之相關的任何直接或間接損失，銀行不承擔任何責任。

I/We confirm that this form is signed by the person(s) who are authorised to sign it on my/our behalf, according to my/our mandate.

本人/我們確認，本表格是由本人/我們授權代表本人/我們簽署的人員簽署。

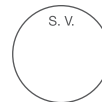
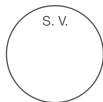
I/We agree that my/our use, access and/or subscription of the service(s) will constitute my/our agreement to the applicable terms and conditions, as well as my/our acceptance and acknowledgment of the inherent risks in accessing, viewing, printing and downloading payment eAdvice over the Internet. 本人/我們同意，本人/我們對服務的使用、存取和/或訂閱將被視為本人/我們同意適用的條款及細則，接受和承認本人/我們透過網路存取、查看、列印和下載支付電子通知書的固有風險。

I/We also agree that the service(s) will be made available to me/us on indicated account(s) that I/we have with the Bank as indicated on this Payment eAdvice Setup form or upon registration for service by such other means and if instructed by myself/ourselves other account(s) that I/we may have with the Bank in the future.

本人/我們也同意，服務將適用於本付款電子通知書設定表格中所示的本人/我們在銀行擁有的帳戶，或透過其他方式申請本服務的帳戶，或依本人/我們指示的本人/我們將來可能在銀行擁有的其他帳戶。

I/We undertake to notify the Bank if there is any change to the information provided above. The instruction in this form shall remain in force unless and until I/we notify the Bank of any changes to such instruction.

本人/我們承諾，當上述資訊有任何變更時會通知銀行。除非直至本人/我們通知銀行本指示的任何變更，本表格中的指示將繼續有效。

For and on behalf of the Client  
代表客戶簽署For and on behalf of the Client  
代表客戶簽署Signature of Sole Proprietor / Partners / Authorised Signers  
獨資經營者 / 合夥人 / 授權簽署Signature of Sole Proprietor / Partners / Authorised Signers  
獨資經營者 / 合夥人 / 授權簽署

Name

姓名 \_\_\_\_\_

Name

姓名 \_\_\_\_\_